

CONDITIONS OF PARTICIPATION FOR AUSTRIA CONNECT

EVENTS OF THE AUSTRIAN FEDERAL ECONOMIC CHAMBER (WKO)

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AUSTRIAN FEDERAL ECONOMIC CHAMBER

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Within the scope of its activities, **ADVANTAGE AUSTRIA** of the Austrian Federal Economic Chamber holds **AUSTRIA CONNECT** conferences. These are conferences with specialist presentations aimed at networking managers of Austrian branches in the host country, local Austrian entrepreneurs, local partners of Austrian companies as well as new investors / new exporters from Austria with an interest in the local market. Both companies in the host country and Austrian companies are eligible to participate.

Invoices are issued directly by the respective Advantage Austria office by means of a **statement of costs ("Kostenvorschreibung")**. If an AUSTRIA CONNECT Conference is to be promoted in Austria in combination with a market exploration tour/ future market tour ("Marktsondierungs-/Zukunftsreise"), the MET participation fees of the Austrian participants are to be invoiced by the Service GmbH (attendance at the AUSTRIA CONNECT Conference is included in the MET participation fee as part of the programme).

Participation is subject to the following conditions:

1. GENERAL

- 1.1. AUSTRIA CONNECT Conferences are organised by the Austrian Federal Economic Chamber, subject to sufficient company interest. A minimum number of applications is required for the event to go ahead; as a guideline, approximately 20% of the Austrian companies with an investment in the host country should attend.
A separate registration is required for each participant (see also sections 2 and 6).
- 1.2. If the promotion carried out by ADVANTAGE AUSTRIA does not produce the required number of registrations, ADVANTAGE AUSTRIA reserves the right to cancel the AUSTRIA CONNECT conference.



2. PARTICIPATION

- 2.1. In addition to the executives of Austrian branches in the host country, local Austrian entrepreneurs and leading representatives of local partners of Austrian companies, all member firms of the Austrian Federal Economic Chamber are eligible to participate.
- 2.2. Registration for participation in an AUSTRIA CONNECT conference must be submitted to the organising office (Advantage Austria office) prior to the registration deadline using the appropriate form.
- 2.3. Persons who register a third party for an event explicitly declare that they are authorised to make this registration and will submit a corresponding declaration of consent under data protection law.
- 2.4. Registrations will be considered in the order in which they are received and depending on the available places. Registrations received after the registration deadline can only be considered in accordance with the remaining places available.
- 2.5. An application submitted in due time does not constitute a claim for admission to the AUSTRIA CONNECT conference.
- 2.6. The application becomes binding only upon acceptance by the Austrian Federal Economic Chamber. This acceptance is made by way of confirmation on the condition that the registration fee (see section 4) is paid in due time.
- 2.7. De-minimis aid: With their registration, the participants confirm their compliance with the **de minimis guidelines**
- 2.8. For **online events**, the following applies:
 - It is the participant's responsibility to ensure the technical requirements for the event are met before registration and are in place for the event. Double checking access to the event at least 5 minutes prior to the start is highly recommended. First-time participants should check access at least 30 minutes prior to the start so technical support is still available. The organizer is not liable for refunds if technical problems, connection difficulties, or lack of required technical equipment on the part of the participant occur.

3. SERVICES

AUSTRIA CONNECT Conferences are a flexible tool with a strong informative and networking nature, which support peer learning among the Austrian companies with local interests and the transfer of practical information to exporters and new entrants. The service package offered can therefore be different for each event depending on the country, subject matter or interest of the participants. In overseas markets, AUSTRIA CONNECT conferences are promoted in combination with a market exploration / future market tour.



- 3.1. Assistance with travel preparation and during travel, if necessary.
- 3.2. Market and country information at the beginning of the event.
- 3.3. Structured networking event (specialist presentations for information purposes).
- 3.4. Support for the participant companies during the entire duration of the event by staff of the responsible Advantage Austria office.
- 3.5. Follow-up of contacts / topics addressed at the request of the participants.

4. FEE

- 4.1. Depending on the type and quality of the event, a fee of **at least EUR 100 per participant** is payable for each statement of costs issued by the Advantage Austria office (see respective event announcement).
- 4.2. If a validly registered participant does not participate or does not participate in the entire programme, the entire fee is still to be paid.
- 4.3. The following services are **not** included in the fee:
 - Travel expenses, transportation
 - Accommodation costs (hotel costs, meals)
- 4.4. In case of cancellation of an AUSTRIA CONNECT Conference by ADVANTAGE AUSTRIA for lack of sufficient interest or for other material reasons, the fee will be refunded. A refund in the event of non-participation attributable to other causes is not possible.
- 4.5. If it is an event financed by go-international, then public institutions are not entitled to a subsidization as part of the go-international internationalization offensive. Public institutions are institutions in which the federal government, federal states or municipalities have a stake. We would be happy to inform these institutions about the participation fee applicable to them upon request.

5. DATA PROTECTION

The Data Protection Rules of the Austrian Federal Economic Chamber apply:
<https://www.wko.at/service/data-privacy-statement.html>

Events within the go-international initiative are organized and financed in cooperation with the Federal Ministry for Labour and Economy. This means that the Federal Ministry for Labour and Economy also receives the data you provide during your participation in the event.

In addition, the Federal Ministry for Labour and Economy and the Austrian Federal Economic Chamber may use the personal and company data you provide during your registration and participation to

develop the go-international project further and evaluate the economic impact of the business support measures it provides.

In doing so, we rely upon our legitimate interest according to Article 6(1)(f) of the General Data Protection Regulation (GDPR). If you do not wish your data to be processed in this way, please let us know (please provide your e-mail address). This corresponds to your right of objection according to Article 21 of the GDPR.

In certain cases, AUSSENWIRTSCHAFT AUSTRIA will use external applications in order to improve the interaction with and between participants during events, such as: B2Match (meeting scheduling), Slido (audience interaction) and Superevent (digital support and interactive design of events). Should additional consent for data processing be required, you will be asked to provide it during the login process for these applications.

Photos, audio and video recordings may be made during events of AUSSENWIRTSCHAFT AUSTRIA. While respecting the rights of those affected, photos, audio and video recordings may be processed by AUSSENWIRTSCHAFT AUSTRIA on WKO channels such as print media, social media (e.g. YouTube), television programs as well as on websites and in information material of AUSSENWIRTSCHAFT AUSTRIA. The processing takes place on the basis of a legitimate interest of AUSSENWIRTSCHAFT AUSTRIA in accordance with Article 6 Paragraph 1 lit f GDPR. The legitimate interest of AUSSENWIRTSCHAFT AUSTRIA is the documentation of events relevant to the public as well as press and media work.

6. EXCLUSION FROM PARTICIPATION

- 6.1. ADVANTAGE AUSTRIA has the right to exclude a person / company for non-compliance with the conditions of participation. This applies in particular if the participation of the person / company has an adverse effect on the objectives or the Austrian character of the event. ADVANTAGE AUSTRIA is primarily committed to the preservation of Austrian economic interests and reserves the right to treat the registrations of Austrian companies (members of the Austrian Federal Economic Chamber) as a priority and, if necessary, to exclude persons / companies from the host country from participation without giving reasons.
- 6.2. A company which is in arrears regarding the payment of fees for the event in question or other fees for international events of the Austrian Federal Economic Chamber is excluded from participation.
- 6.3. Companies for which a restructuring process has been initiated, with or without self-administration, can only take part in the event if immediate payment of the registration fee is made, as well as a deposit for additional expenses and special services.
- 6.4. Companies against which a bankruptcy application has been submitted are excluded from participation.
- 6.5. Austrian Federal Economic Chamber may invoice excluded companies for the costs incurred up to the time of exclusion.



7. CANCELLATION, NON-PARTICIPATION

- 7.1. A notice of cancellation without charge to the participant must be verifiably received by the issuing office at least one month before the start of the event (address and fax number in the invitation).
- 7.2. After this date and up to 10 days before the event, 50% of the fee will be charged, after which 100% of the fee is payable.

8. VALIDITY OF THE CONDITIONS OF PARTICIPATION

- 8.1. The current version of the conditions of participation is available on the Internet.
- 8.2. ADVANTAGE AUSTRIA reserves the right to amend the conditions of participation.

9. APPLICABLE LAW AND JURISDICTION

This contract is governed by Austrian law. Jurisdiction is the factually and locally competent court for the Austrian Federal Economic Chamber, Wiedner Hauptstraße 63, A-1045 Vienna, Austria.